



Office of State Revenue
NSW TREASURY
ABN: 77 456 270 638

OFH 003 – 01/03

Addendum to First Home Owner Grant Application Form

To Claim the Extra \$3000 Grant for New Homes For Contracts Entered Into On or After 1 January 2002

What is the extra First Home Owner Grant for new homes?

The First Home Owner Grant provides for an extra \$3000 grant to the original grant of \$7000, for the construction or purchase of eligible new homes where the contract is made (or in the case of owner builders where construction commences) **on or after 1 January 2002 and on or before 30 June 2002.**

Where the consideration* is less than \$10 000, the applicant will be entitled to a grant equal to the value of the consideration.

*NOTE: Consideration is the purchase price or the value of the construction contract or the construction costs of the home but does not include owner builders own labour.

What is a new home?

- The home must have never been previously occupied as a residence, including occupation by a builder, tenant or other occupant.
- Where a home is being purchased, it must be the first sale of that home.

Eligibility

To be eligible for the extra \$3000 grant you must satisfy:

- all the eligibility requirements for the existing \$7000 First Home Owner Grant, which commenced on 1 July 2000
 - Please refer to the *First Home Owner Grant Factsheet* for details of the original \$7000 grant and
- the other eligibility requirements in either Part A, B, C or D of this addendum.

This addendum will be considered with the information contained in your 'Application for First Home Owner Grant Scheme' form – OFH 001.

Only new home purchases and constructions are eligible for the extra \$3000.

You must lodge this application within 12 months of completion or settlement of your new home.

Penalties for providing false or misleading information

You should be aware there are substantial penalties for making false or misleading statements in, or in connection with, an application.

The Office of State Revenue, as part of its role in administering the *First Home Owner Grant Act 2000*, conducts investigations and compliance checks to ensure applicants are entitled to receive the grant.

A penalty of up to \$11 000 may be imposed for knowingly making a false or misleading statement in, or in connection with, an application. In addition, the Chief Commissioner of State Revenue can, as a result of an applicant's dishonesty, also require the applicant to repay the grant and impose a further penalty equal to the value of the grant paid.

How to complete this addendum

Only complete **one** of the following parts:

Part A ➢ to be completed by applicant(s) who have entered into a contract to **build a new home**

Part B ➢ to be completed by applicant(s) who have entered into a contract to **buy a new home**
(not being a contract to buy a new home off the plan)

Part C ➢ to be completed by applicant(s) who are **owner builders** and who have constructed a new home

Part D ➢ to be completed by applicant(s) who have contracted to buy a new home **off the plan**

Lodging

How to lodge this application:

- Where you have not yet made an application for the First Home Owner Grant – lodge this addendum with the 'Application for First Home Owner Grant Scheme' form – OFH 001.
- Where the Commissioner of State Revenue has already approved the payment of the First Home Owner Grant – lodge this addendum with a certified copy of the contract.

Where to lodge this addendum:

- with any participating agent*
- by mail to any NSW Office of State Revenue office > *see locations below*
- in person at any NSW Office of State Revenue office > *see locations below*

*NOTE: Most major financial institutions are participating agents. Please contact your financial institution to confirm their participation or visit our website for a complete list of participating financial institutions or phone any OSR office.

Offices

Parramatta	Lang Centre, cnr Hunter & Marsden Streets DX 28400 Parramatta Locked bag 5920, Parramatta NSW 2124	Ph (02) 9685 2187 1300 130 624*	(local) (NSW)
Sydney	Level 3, 55 Hunter Street (not a postal address – counter services only)	Ph (02) 9685 2187 1300 130 624*	(local) (NSW)
Newcastle	Level 2, 97 Scott Street DX 7860 Newcastle PO Box 511G, Newcastle NSW 2300	Ph (02) 4925 5333 1800 641 979**	(local) (NSW)
Wollongong	Level 6, 90 Crown Street DX 5245 Wollongong PO Box 666, Wollongong East NSW 2520	Ph (02) 4253 1000 1800 622 725**	(local) (NSW)

Office hours Monday to Friday 8.30 am – 4.30 pm

Phone hours 8.30 am – 5.00 pm

Email: first.home.grant@osr.nsw.gov.au

OSR website: www.osr.nsw.gov.au

*1300 number local call charge only

**1800 number free call within NSW only

Interstate clients should call (02) 9685 2187

Assistance in community languages is available.

PRIVACY STATEMENT

The information in this form is required by OSR to determine whether or not you meet the criteria for the payment of the First Home Owner Grant. Any information you provide is on a voluntary basis but is needed to process your application for the grant.

The information provided is stored on the First Home Owner Grant Scheme national data base and applications are retained either by OSR or your financial institution. You may review any personal information provided by you by contacting OSR.



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- NOTE:** ■ You must lodge this application within 12 months of completion or settlement of your new home
 ■ Print clearly in the white boxed spaces.

Office use only	
UIN	<input type="text"/>

Applicant(s)' details

Applicant 1 First name	Family name
Applicant 2* First name	Family name
Address of new home	
Suburb	Postcode

* If applicable

Part A Contract to build a new home

Eligibility criteria:

- The applicant (you) must have entered into a contract to build a new home on or after 1 January 2002 and on or before 30 June 2002 > see 'What is a new home?' on the front page.
- You must provide proof that construction of the new home commenced within 26 weeks after the date of the contract. Original or certified copy of original documents must be provided.
- The contract must specify a completion date for building work within 18 months of the construction commencing

I/We state that the eligibility criteria has or will be satisfied and the details are:

	d	d	m	m	y	y	y	y
Contract date					2	0		
Construction commencement date*					2	0		
Construction completion date					2	0		

* Laying of foundations

NOTE: The construction completion date is the actual date completed or date stated in the contract. If not stated in the contract, you cannot apply unless construction is completed within 18 months of commencement of the construction.

Part B Contract to buy a new home

Eligibility criteria:

- The applicant (you) must have entered into a contract to buy a new home on or after 1 January 2002 and on or before 30 June 2002 > see 'What is a new home?' on the front page.
- The contract must be for the first sale of the home.
- You must be the first occupant(s) of this home.
- You must provide proof, such as a statement from the vendor or other evidence, that the property meets these requirements. Original or certified copies of original documents must be provided.

I/We state that the eligibility criteria has or will be satisfied and the details are:

	d	d	m	m	y	y	y	y
Contract date					2	0		
Settlement date					2	0		

Part C Owner builder

Eligibility criteria:

- The applicant (you) must commence building a new home on or after 1 January 2002 and on or before 30 June 2002 > see 'What is a new home?' on the front page
- You must complete construction on or before 30 June 2004.

I/We state that the eligibility criteria has or will be satisfied and the details are:

	d	d	m	m	y	y	y	y
Construction commencement date*					2	0		

*laying of foundations

Actual completion date					2	0		
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Part D Off the plan

Eligibility criteria:

- The applicant (you) must have entered into a contract to buy a new home off the plan on or after 1 January 2002 and on or before 30 June 2002 > see 'What is a new home?' on the front page
- Contract for the new home must be completed on or before 30 June 2004.

I/We state that the eligibility criteria has or will be satisfied and the details are:

	d	d	m	m	y	y	y	y
Contract date					2	0		

Completion date					2	0		
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NOTE: The completion date is the completion date stated in the contract.
If not stated in the contract, you cannot apply unless the contract is completed on or before 30 June 2004.

Declaration

I/We declare that the information provided in this addendum is to my/our knowledge true and correct.

I/We understand that this addendum forms part of my/our application for the First Home Owner Grant.

I/We understand that I/we must have proof that the above information is correct and must provide evidence of such proof if requested.

I/We undertake to notify the Commissioner of State Revenue if any of the eligibility criteria, as declared in this application, are not met. I/we accept that if the conditions are not met, I/we may not be entitled to receive or retain the grant.

Payment authority

I/we authorise the Office of State Revenue to pay the grant into the trust account of the participating agent or into the account nominated below:

Bank account details – complete only if you are lodging this application with OSR

Account name	<input type="text"/>														
BSB number	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>	Account number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Applicant 1	Applicant 2
Full name (please print)	Full name (please print)
Signature	Signature

NOTE: Your application will be returned if lodged incomplete

Office use only
All evidence sighted <input type="checkbox"/> Name _____ Signature _____